

Policy: Howl Grant Policy

Last Updated: 04/11/2022

Board Agenda ID: BD 21-22

Scope: This policy applies to all student clubs and organizations at the CSUSB San Bernardino campus and at the Palm Desert Campus.



Purpose: The purpose of this policy is to establish rules and regulations for the Howl Grant.

1) Eligibility

- a) Only Clubs and Organizations that are currently chartered through the Office of Student Engagement and are recognized by the University to be good standing are eligible for funding.

2) Funding Guidelines

- a) In determination with the ASI Board of Directors, ASI will allocate a minimum of \$10,000.00 to the Howl Grant budget of which ten \$1,000.00 grants will be awarded.
- b) Funds are from student fees and as such must be in compliance with all local, state and federal laws; including, but not limited to Title 5 of the California Education Code.
- c) Funds must be used in accordance with both CSUSB and ASI policies.
- d) Funds will only be available to clubs and organizations through the Office of Student Engagement disbursements, in accordance with the OSE policy.
- e) Funds are available to the organization beginning July 1st of the following fiscal year and are available for expenses incurred through June 1st of the same fiscal year.
- f) All Clubs and Organizations that are currently chartered with the Office of Student Engagement and in good standing will be placed on the ASI general election ballot.

3) Howl Grant Process

- a) Clubs and organizations eligible to receive funding and who wish to participate in the election under the Howl Grant must submit an event proposal.
- b) Each currently enrolled student who is eligible to participate in the ASI general election in accordance with Article 1 of the ASI By-Laws will be allowed to vote for a program presented by clubs and organizations listed on the ballot.
- c) Only the clubs and organizations receiving the highest number of votes based on the funding level determined in this policy will be the recipients of the Howl Grant.
- d) All clubs and organizations placed on the ballot for funding must adhere to the ASI campaign regulations as stated in section C of the ASI Policy and Procedures.
- e) Failure to adhere to these regulations will result in an immediate removal from the ballot and ineligibility to receive funding.

Approved and Revised Per BD 10-18, February 27th, 2018

Revised Per BD 52-19, April 30th, 2019

Revised Per BD 53-19, April 14th, 2020

Revised Per BD 21-22, April 11th, 2022