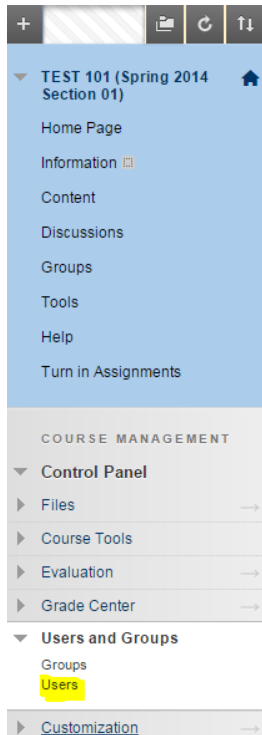


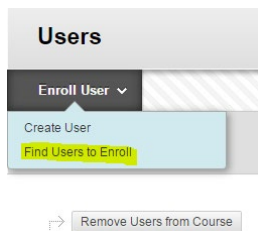
Allowing Observer Access in Blackboard

Adding Users to a Bb Course

1. Go to Course Management → Control Panel → Users and Groups → Users.



2. Go to Enroll User and select Find Users to Enroll from the context menu.



3. Enter the CoyoteID(s) of the individual(s) that need to be added; delimit multiples using commas.

1. Enroll Users

Enter one or more Usernames. Separate multiple Usernames with commas. Click **Browse** to search.

* Username	<input type="text" value="123456789,987654321"/>	<input type="button" value="Browse..."/>
Role	<input type="text" value="Observer"/>	
Enrollment Availability	<input checked="" type="radio"/> Yes <input type="radio"/> No	

4. Assign the role (access level) from the Role drop-down box; e.g. Observer.
5. Click Submit.