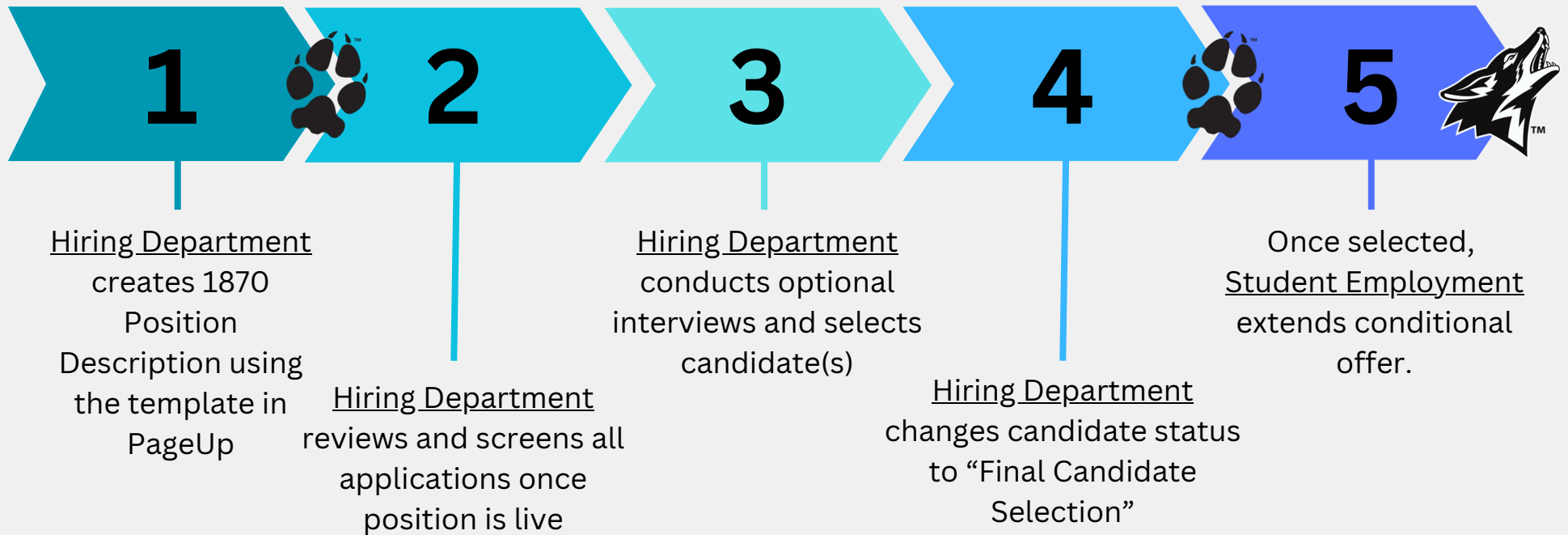


1868 PAGEUP FLOWCHART - HIRING DEPARTMENT



Once the conditional offer is extended, Student Employment will hold the hiring process in PageUp and correspondence will be sent to the student and supervisor notifying that the student needs to meet with CISP, then with Accounting Services, then notify Student Employment once they receive their Social Security Card.



After step one, Student Employment takes over the requisition to complete the Job Card and Raise the Job Announcement. At that time, the position diverts back to the Hiring Department to proceed with step two.



The Hiring Department is responsible for communicating to Student Employment the international status of the student.