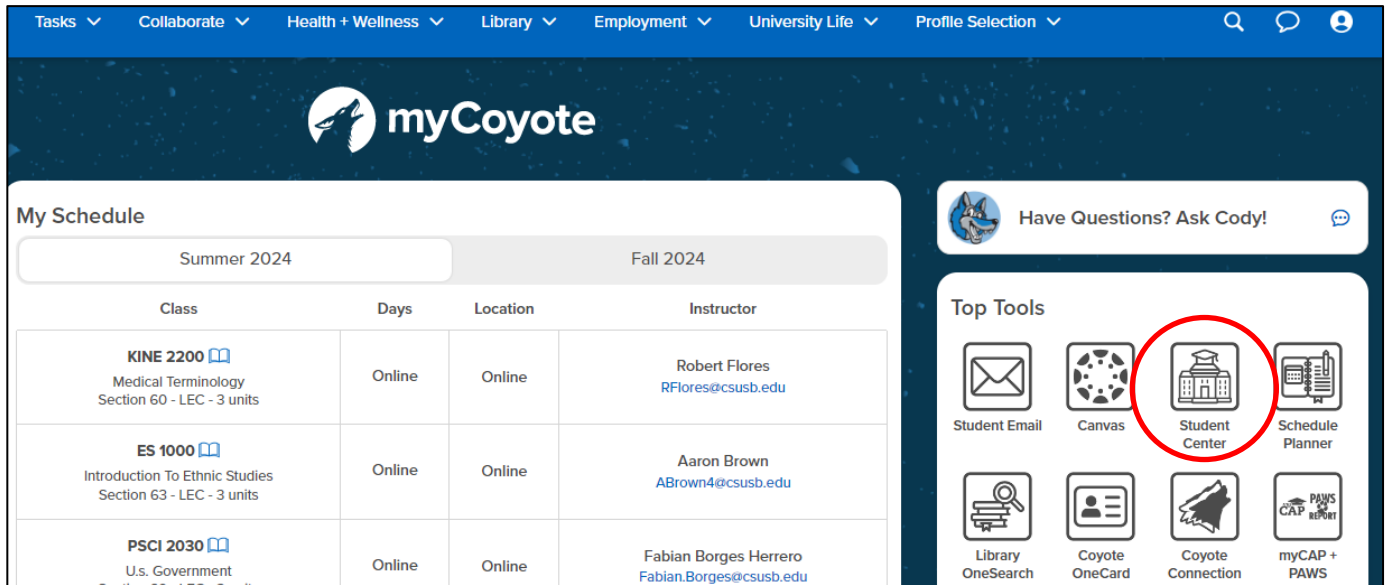


# Setting Your Pronouns

Students have the opportunity to identify the pronouns by which they want to be referred.

**Step 1:** Access your **myCoyote** page and then select **Student Center**.



The screenshot shows the myCoyote dashboard. At the top, there is a navigation bar with various menu items. Below the navigation bar is the myCoyote logo. The main content area is divided into two sections. On the left, there is a 'My Schedule' section with a table showing class information for Summer 2024 and Fall 2024. On the right, there is a 'Top Tools' section with several icons. The 'Student Center' icon is circled in red.

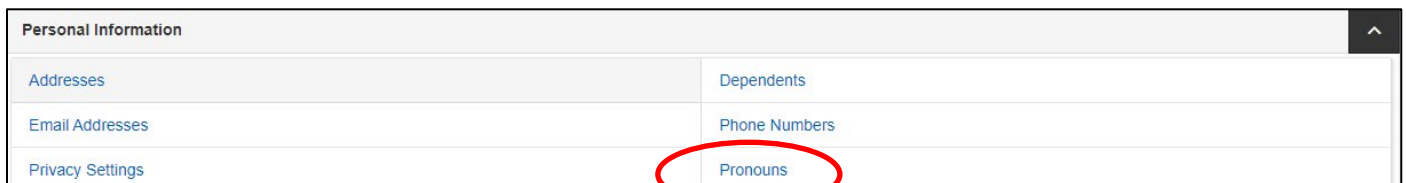
Class	Days	Location	Instructor
<b>KINE 2200</b> Medical Terminology Section 60 - LEC - 3 units	Online	Online	Robert Flores <a href="mailto:RFlores@csusb.edu">RFlores@csusb.edu</a>
<b>ES 1000</b> Introduction To Ethnic Studies Section 63 - LEC - 3 units	Online	Online	Aaron Brown <a href="mailto:ABrown4@csusb.edu">ABrown4@csusb.edu</a>
<b>PSCI 2030</b> U.S. Government	Online	Online	Fabian Borges Herrero <a href="mailto:Fabian.Borges@csusb.edu">Fabian.Borges@csusb.edu</a>

**Step 2:** From your Student Center, scroll to the bottom of the page and select the dropdown menu under the “Personal Information” section:



The screenshot shows the 'Personal Information' section. There are two tabs: 'Contact Information' and 'Demographic Data'. A dropdown arrow is circled in red on the right side of the 'Demographic Data' tab.

**Step 3:** Then, select **Pronouns** from the “other personal...” drop-down menu.



The screenshot shows the 'Personal Information' section with a dropdown menu open. The 'Pronouns' option is circled in red.

<a href="#">Addresses</a>	<a href="#">Dependents</a>
<a href="#">Email Addresses</a>	<a href="#">Phone Numbers</a>
<a href="#">Privacy Settings</a>	<a href="#">Pronouns</a>

**Step 4.** Select your Pronouns from the dropdown list. Once selected, please click the “Save” button.

- *He/Him/His*
- *Not Listed* – Enter your pronouns (subject/object/possessive)
- *She/Her/Hers*
- *They/Them/Theirs*
- *Use Name/Use Name/Use Name*

Your pronouns can be viewed in the **Personal Information** section of your Student Center in the **Demographic Data** link.

**Personal Information**

**Demographic Data**  
Emergency Contact Names  
other personal... >>

**Contact Information**

<b>Permanent Address</b> 5500 University Parkway San Bernardino, CA 92407	<b>Mailing Address</b> 5500 University Parkway San Bernardino, CA 92407 San Bernardino
<b>Permanent Phone</b> None	<b>Campus Email</b> <input type="text"/>

In addition, instructors will be able to view your pronouns when viewing their Class and Grade Rosters.

**Enrolled Students** Personalize | Find | First 1-37 of 37 Last

Select	ID	Name	Pronouns	Grade Basis	Units	Program and Plan	Academic Level	Add Dt	Grade Dt
1	<input type="checkbox"/>	[Redacted]	She/Her/Hers	Graded	3.00	Undergraduate - English - <input type="text"/>	Sophomore	06/02/2020	