

Student Financial Services

ENROLL IN A PAYMENT PLAN



Helpful Tips

- Installment Payment Plans are available for Fall, Spring, and Summer terms.
- A \$33.00 payment plan administrative fee is charged per term.
- Installment Payment Plans do **NOT** include the Health Services Fee. This fee must be paid separately by the tuition and fee due date.
- The first installment payment is due by the tuition and fee deadline for each term.
- Total installment payment amounts adjust as charges are added/removed and when there are changes to pending/disbursed financial aid.

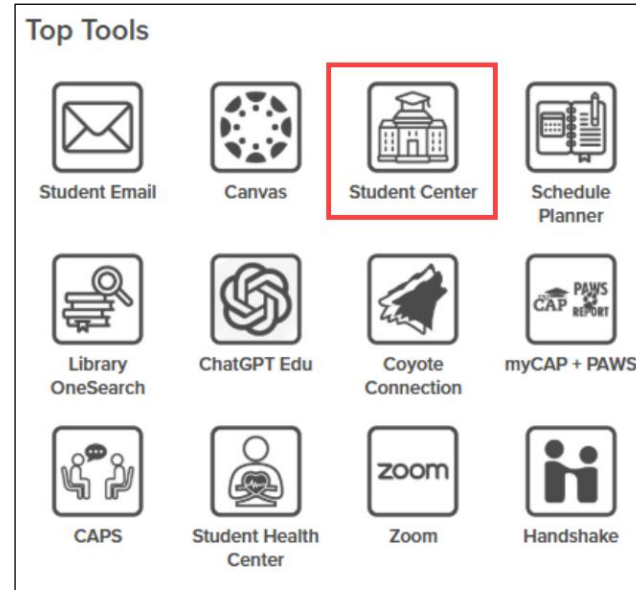
Helpful Tips

- Housing Installment Payment Plans are not available online.
- To enroll in a housing installment payment plan, please email sfs@csusb.edu and include in the subject line: “[Insert Term] Housing Payment Plan Request”, i.e., “Fall 2025 Housing Payment Plan Request”.
- Note: housing charges must be posted to your student account to enroll in the installment payment plan.
- Financial Aid will be applied to the first payment, then second, etc.

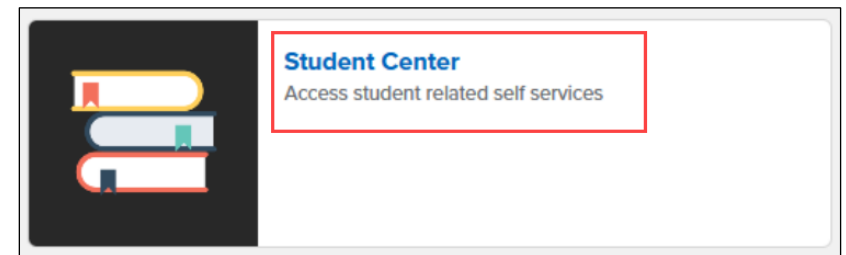
Step 1

- Log into MyCoyote and click on **Student Center**

New Version of MyCoyote



Old Version of MyCoyote



Step 2

- Click on **Enroll in a Payment Plan**

Finances

Account Summary (See * link below)

Term

Fall 2025

▼

Change

Account Balance

\$0.00

Anticipated Financial Aid

\$0.00

Remaining Balance

\$0.00

Account Itemization

*Important Student Fee Information

Make a Payment

My Account

Enroll In Direct Deposit

>

Enroll in Payment Plan

>

Financial Aid

View Financial Aid

>

Accept/Decline Awards

>

Step 3

- **Select** the Payment Plan you wish to enroll in and click **Next**

[View Full Site](#)

1
SELECT PAYMENT PLAN

2
REVIEW INSTALLMENTS

3
AGREEMENT

4
RESULTS

You are eligible to enroll in the following payment plans. You will need to follow the 4-step process for each payment plan you elect to enroll in.

SELECT	PAYMENT PLANS	MAXIMUM AMOUNT	NUMBER OF INSTALLMENTS	FIRST DUE DATE
☒	SPRING2026 PAYMENT PLAN 4	20,000.00	4	12/07/2025

Currency used is US Dollar.

[Cancel](#)[Next](#)

Step 4

- **Review** the Installment Schedule and click **Next**

1
SELECT PAYMENT PLAN

2
REVIEW INSTALLMENTS

3
AGREEMENT

4
RESULTS

You have selected SPRING2026 PAYMENT PLAN 4.

Eligible Charges 3,127.90

Plan Amount 20,000.00

Number of Installments 4

Installment Schedule

DUE DATE	INSTALLMENT	ADMINISTRATIVE FEE	TOTAL INSTALLMENT
12/07/2025	781.99		781.99
01/07/2026	781.97		781.97
02/07/2026	781.97		781.97
03/07/2026	781.97	33.00	814.97
Total	3,127.90	33.00	3,160.90

Currency used is US Dollar.

Important: The Installment Schedule is based on your current eligible charges of 3,127.90. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. If you incur eligible charges in the future, they will be added to this installment schedule automatically.

Previous

Next

Step 5

- **Carefully** read through the agreement.
- **Select** “Yes, I have read the agreement”
- Click **Enroll**.

SPRING2026 PAYMENT PLAN 4

You are about to enroll in SPRING2026 PAYMENT PLAN 4.

Plan Amount	3,127.90
Administrative Fee	33.00
Total Plan Amount	3,160.90
Number of Installments	4

Installment Schedule

DUE DATE	INSTALLMENT	ADMINISTRATIVE FEE	TOTAL INSTALLMENT
12/07/2025	781.99		781.99
01/07/2026	781.97		781.97
02/07/2026	781.97		781.97
03/07/2026	781.97	33.00	814.97
Total	3,127.90	33.00	3,160.90

Currency used is US Dollar.

Important: The Installment Schedule is based on your current eligible charges of 3,127.90. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. If you incur eligible charges in the future, they will be added to this installment schedule automatically.

I agree to the installment schedule listed above. If I default on any installments, I agree to pay a \$25 missed deadline fee for each missed payment. If withdrawing from CSUSB after the last day to drop classes, as published in the Schedule of Classes, I agree to continue to pay all installment payments by the contracted due dates and will not be eligible for a refund of any fees paid. If withdrawn from CSUSB on or before the last day to drop classes as published in the Schedule of Classes I will receive a prorated refund of applicable fees in accordance with the refund policy published, and I will not be required to pay any further installment payments. The \$33 administrative fee is NON_REFUNDABLE. I agree to continue to make installment payments on or before the dates scheduled above, or at the time that financial aid funds are disbursed, whichever date occurs first. I understand that my installment payments are due at the time of my first financial aid disbursement if payment has not already been made. I understand that an award of financial aid does not cancel my installment payment obligation.

I authorize CSUSB to pursue collection activities to collect any past due amount, including referral of my agreement to a collection agency and to a credit bureau organization, and to the release of information concerning the past due amount when necessary to collect the delinquency. I agree to pay reasonable collection costs including court costs and attorney fees.

☒ **Yes, I have read the agreement**

10/21/2025

The agreement is dated

Previous

Enroll

Step 6

- **Congratulations!** You have successfully enrolled in an installment payment plan.
- Click **View my Account** to return to your Student Center

✓ Congratulations!

You have successfully enrolled in SPRING2026 PAYMENT PLAN 4. Please keep the installment schedule for your reference.

Installment Schedule

DUE DATE	INSTALLMENT	ADMINISTRATIVE FEE	TOTAL INSTALLMENT
12/07/2025	781.99		781.99
01/07/2026	781.97		781.97
02/07/2026	781.97		781.97
03/07/2026	781.97	33.00	814.97
Total	3,127.90	33.00	3,160.90

[View my Account](#)