



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
March 17, 2026 – 12:00pm
Student Chambers (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>

Minutes

- Members Present:** Kesha Bates, Sophia Garcia, Rachel Liu, Maria Elena Najera-Neri
- Members Absent:** Karyme De La Rosa, Kimberly Rosas
- Staff Present:** Vilayat Del Rossi, Elizabeth Junker
- Guests Present:** Sesar Morfin, VP Samuel Sudhakar
- Call to Order:** The meeting was called to order at 12:06 p.m.
- Roll Call:** A verbal roll call was conducted. Quorum was met.
- Approval of Minutes:** None
- Open Forum:** No public comments.
- Adoption of Agenda:** M/S Bates/Liu; motion to open agenda as presented.
Motion passed.

NEW BUSINESS:

FC 14/26 Special Fund Loan Amendment Proposal (Action, Del Rossi)

M/S Bates/Liu; motion to open FC 14/26 Special Fund Loan Amendment Proposal.

The Committee considered item FC 14/26, Special Fund Loan Amendment Proposal, concerning the modification of an existing \$3 million loan issued by SMSU to University Housing to support prior operational needs. The amendment updates the original loan terms, previously structured as a 14-year, zero-interest loan with repayment beginning July 1, 2028, to a 10-year term with a fixed interest rate of 5.421% and an accelerated repayment start date of July 1, 2025.

The proposed changes are intended to align with CSU policy requirements, enhance internal controls, reduce long-term financial exposure, and improve liquidity through earlier repayment and interest earnings.

During discussion, the Committee sought clarification regarding repayment obligations, prepayment provisions, and potential recourse in the event of delinquency. It was confirmed that repayment is a contractual obligation of University Housing, with no penalties for early repayment, and that any delinquency would be addressed in accordance with the Special Fund Loan Policy, including escalation procedures and Board notification. With no further questions or discussion, the committee moved forward with casting a vote in support of advancing this item to the SMSU Board of Directors, for final approval.

ROLL CALL VOTE: 3- In-Favor 0- Opposed 0-Abstentions
Motion passed.

FC 15/26 Review and Approval of 1st Reading of the Santos Manuel Student Union and Recreation and Wellness Student Center for 26-27 Fiscal Year Budget (Action, Del Rossi and Najera-Neri)

M/S Bates/Liu; motion to open FC 15/26 Review and Approval of 1st Reading of the Santos Manuel Student Union and Recreation and Wellness Student Center for 26-27 Fiscal Year Budget.

The Committee reviewed the first reading of the SMSU Recreation and Wellness Student Center FY 2026–2027 Budget, which staff presented in a revised format designed to make the budget more user-friendly, transparent, and understandable to both internal and public audiences. Staff explained that the budget now includes narrative context and groups expenditures into functional areas including shared services, operations, and programs. The presentation provided an overview of projected student fee revenue, non-fee revenue sources, bond debt obligations, operating costs, and reserve planning. Staff noted that the proposed budget reflects an overall decrease of approximately 1% from the prior year, primarily due to a substantial increase in fee waivers, while still maintaining a fiscally conservative approach and compliance with required debt service coverage ratios.

Committee members asked questions regarding the sources of revenue, the role of IRA funding, the treatment of program costs versus personnel costs, reserve allocations, and the impact of campus cost recovery charges. Additional discussion addressed the use of reserves for maintenance and repairs, the significance of debt coverage requirements, and whether any program or service reductions were included in the proposed budget. Staff clarified that no cuts to programs were proposed and that the budget was structured to remain largely flat while addressing increased financial pressures. Staff also invited Committee members to continue providing questions and suggested revisions as the budget proceeds through subsequent readings.

ROLL CALL VOTE: 3- In-Favor 0- Opposed 0-Abstentions
Motion passed.

M/S Rosas/Bates; motion to extend meeting until 1:20 p.m.
Motion passed.

M/S Bates/Rosas; motion to extend meeting until 1:30 p.m.
Motion passed

Announcements

- The Coyote Film Club will host the 1st Annual Yotie Film Festival on May 7 from 4:00 – 8:00 PM on the second floor; the event will feature film submissions from multiple CSU campuses, include industry connections, and showcase CSUSB student creativity, with marketing efforts beginning this week and materials to be shared.

Adjournment

M/S Bates/Liu; motion to adjourn meeting at 1:30 p.m.

Reviewed and respectfully submitted by:

Sophia Garcia, Committee Chair

Date