



Meeting Cancelled

**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
April 16 2026 | 12:00pm
Student Union North (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. March 10, 2026
 - b. March 17, 2026
4. Open Forum
5. Adoption of Agenda

New Business

FC 16/26 Approval of SMSU Lobby Furniture Proposal (Action, Roberson)

Announcements

Adjournment



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
March 10, 2026 – 12:00pm
Student Chambers (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>

Minutes

Members Present: Kesha Bates, Sophia Garcia, Rachel Liu, Maria Elena Najera-Neri,

Members Absent: Karyme De La Rosa, Kimberly Rosas

Staff Present: Vilayat Del Rossi, Jared Fisk, Elizabeth Junker

Call to Order: The meeting was called to order at 12:06p.m.

Roll Call: A verbal roll call was conducted. Quorum was met.

Approval of Minutes: M/S /Bates/Liu; motion to approve Finance and Contracts meeting minutes from February 24, 2026.
Motion passed.

Open Forum: No public comments

Adoption of Agenda: M/S Bates/Liu; motion to open approval of the agenda.
Motion passed.

New Business

FC 13/26 Reimagining Our Walls – New Ideas for Art and Engagement Proposal, Fiscal Impact: Up to \$10,000, Chartfield: 660876-RO001-S6110 (Action, Fisk)

M/S Bates/Najera-Neri; motion to open FC 13/26 Reimagining Our Walls – New Ideas for Art and Engagement Proposal, Fiscal Impact: Up to \$10,000, Chartfield: 660876-RO001-S6110.

The Finance and Contracts Committee considered item FC13-26, *Reimagining Our Walls*, regarding proposed wall graphics for one location in SMSU North near the information desk and

one location in SMSU South near the west entrance. The presenter explained that the project was part of a broader facilities graphics effort and had been narrowed to two priority walls so that work could move forward during the current academic year. The committee reviewed the proposed designs, including a definition-style wall treatment for SMSU North and a photo-wall concept for SMSU South incorporating CSUSB branding and dimensional lettering. Committee discussion addressed the purpose of the project, including creating a stronger sense of place, increasing visible CSUSB identity within the buildings, and providing a photo backdrop for orientations and visitors. Members also discussed whether the South wall should emphasize CSUSB branding, SMSU branding, or Student Union events more directly, as well as the expected longevity of the design.

The committee reviewed multiple vendor quotes and discussed material options, including wallpaper-style wall covering, vinyl film, and brushed metal lettering. Members compared pricing, durability, and the visual impact of different lettering sizes, including six-foot and eight-foot options. During discussion, no final consensus was reached on a specific vendor, material, or lettering size within the portion of transcript provided; however, the committee did discuss maintaining the proposal's not-to-exceed amount at \$10,000 in order to preserve flexibility for final sizing, materials, and vendor selection when the item advanced to the Board.

ROLL CALL VOTE: 4- In-Favor 0- Opposed 0-Abstentions
Motion passed.

Announcements

No announcements provided by committee.

Adjournment

M/S Bates/Najera-Neri; motion to adjourn meeting at 12:42 p.m.

Reviewed and respectfully submitted by:

Sophia Garcia, Committee Chair

Date



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
March 17, 2026 – 12:00pm
Student Chambers (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>

Minutes

- Members Present:** Kesha Bates, Sophia Garcia, Rachel Liu, Maria Elena Najera-Neri
- Members Absent:** Karyme De La Rosa, Kimberly Rosas
- Staff Present:** Vilayat Del Rossi, Elizabeth Junker
- Guests Present:** Sesar Morfin, VP Samuel Sudhakar
- Call to Order:** The meeting was called to order at 12:06 p.m.
- Roll Call:** A verbal roll call was conducted. Quorum was met.
- Approval of Minutes:** None
- Open Forum:** No public comments.
- Adoption of Agenda:** M/S Bates/Lui; motion to open agenda as presented.
Motion passed.

NEW BUSINESS:

FC 14/26 Special Fund Loan Amendment Proposal (Action, Del Rossi)

M/S Bates/Liu; motion to open FC 14/26 Special Fund Loan Amendment Proposal.

The Committee considered item FC 14/26, Special Fund Loan Amendment Proposal, concerning the modification of an existing \$3 million loan issued by SMSU to University Housing to support prior operational needs. The amendment updates the original loan terms, previously structured as a 14-year, zero-interest loan with repayment beginning July 1, 2028, to a 10-year term with a fixed interest rate of 5.421% and an accelerated repayment start date of July 1, 2025.

The proposed changes are intended to align with CSU policy requirements, enhance internal controls, reduce long-term financial exposure, and improve liquidity through earlier repayment and interest earnings.

During discussion, the Committee sought clarification regarding repayment obligations, prepayment provisions, and potential recourse in the event of delinquency. It was confirmed that repayment is a contractual obligation of University Housing, with no penalties for early repayment, and that any delinquency would be addressed in accordance with the Special Fund Loan Policy, including escalation procedures and Board notification. With no further questions or discussion, the committee moved forward with casting a vote in support of advancing this item to the SMSU Board of Directors, for final approval.

ROLL CALL VOTE: 3- In-Favor 0- Opposed 0-Abstentions
Motion passed.

FC 15/26 Review and Approval of 1st Reading of the Santos Manuel Student Union and Recreation and Wellness Student Center for 26-27 Fiscal Year Budget (Action, Del Rossi and Najera-Neri)

M/S Bates/Liu; motion to open FC 15/26 Review and Approval of 1st Reading of the Santos Manuel Student Union and Recreation and Wellness Student Center for 26-27 Fiscal Year Budget.

The Committee reviewed the first reading of the SMSU Recreation and Wellness Student Center FY 2026–2027 Budget, which staff presented in a revised format designed to make the budget more user-friendly, transparent, and understandable to both internal and public audiences. Staff explained that the budget now includes narrative context and groups expenditures into functional areas including shared services, operations, and programs. The presentation provided an overview of projected student fee revenue, non-fee revenue sources, bond debt obligations, operating costs, and reserve planning. Staff noted that the proposed budget reflects an overall decrease of approximately 1% from the prior year, primarily due to a substantial increase in fee waivers, while still maintaining a fiscally conservative approach and compliance with required debt service coverage ratios.

Committee members asked questions regarding the sources of revenue, the role of IRA funding, the treatment of program costs versus personnel costs, reserve allocations, and the impact of campus cost recovery charges. Additional discussion addressed the use of reserves for maintenance and repairs, the significance of debt coverage requirements, and whether any program or service reductions were included in the proposed budget. Staff clarified that no cuts to programs were proposed and that the budget was structured to remain largely flat while addressing increased financial pressures. Staff also invited Committee members to continue providing questions and suggested revisions as the budget proceeds through subsequent readings.

ROLL CALL VOTE: 3- In-Favor 0- Opposed 0-Abstentions
Motion passed.

M/S Rosas/Bates; motion to extend meeting until 1:20 p.m.
Motion passed.

M/S Bates/Rosas; motion to extend meeting until 1:30 p.m.
Motion passed

Announcements

- The Coyote Film Club will host the 1st Annual Yotie Film Festival on May 7 from 4:00 – 8:00 PM on the second floor; the event will feature film submissions from multiple CSU campuses, include industry connections, and showcase CSUSB student creativity, with marketing efforts beginning this week and materials to be shared.

Adjournment

M/S Bates/Liu; motion to adjourn meeting at 1:30 p.m.

Reviewed and respectfully submitted by:

Sophia Garcia, Committee Chair

Date