

**Student Financial Services**

# **MANAGE YOUR AUTHORIZED PAYERS - STUDENT**



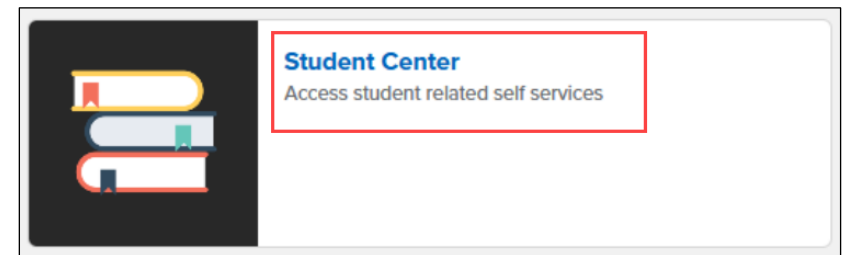
# Step 1

- Log into MyCoyote and click on **Student Center**

## New Version of MyCoyote



## Old Version of MyCoyote



# Step 2

- Under the **Finances** section, click on **Make a Payment**

Finances

Account Summary ( See \* link below)

Term

Fall 2025

▼

Change

Account Balance

\$0.00

Anticipated Financial Aid

\$0.00

Remaining Balance

\$0.00

[Account Itemization](#)

[\\*Important Student Fee Information](#)

[Make a Payment](#)

My Account

Enroll In Direct Deposit

>

Enroll in Payment Plan

>

Financial Aid

View Financial Aid

>

Accept/Decline Awards

>

# Step 3

- After reading and acknowledging that you have read the disclaimer, click **Next**

Menu

Make a Payment Online

Cody Coyote

View Full Site


The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

• By clicking "Next", you are acknowledging that you have read the above disclaimer.


Next


# Step 4


- Once on the payment site, scroll down and click on **Send a Payer Invitation**





Overview





 My Account


 Overview

 Make a Payment

 Transactions

 Help

 Sign Out

**Cody Coyote**  
CSU San Bernardino

Balance  
\$0

Summary


Payment Plan Charges	\$4,012.90
Tuition and Fees	\$239.65
<b>Balance</b>	<b>\$4,252.55</b>

Available items [View all](#)

**Undergraduate Tuition and Fees**  
Freshmen, Sophmores, Juniors, a...

**Credential Tuition and Fees**  
Postbaccalaureate and Graduate, ...

**Graduate Tuition and Fees**  
Postbaccalaureate and Graduate, pay your Tuition...



Make a payment



**Do you want  
help paying?**

Do you know someone that would like to help you pay? Invite them to have access to your account!

Send a payer invitation

# Step 5

- **Complete** all required fields (indicated by **\***) information and click **Send Invitation**

Overview

Payer Invitation

Payer information

\* First name

Joe

\* Last name

Coyote

\* Email address

joecoyote@gmail.com

\* Confirm email address

joecoyote@gmail.com

Payer access

By sending this invitation, I hereby authorize this payer to access my account information and/or make payments.

Message to payer

Maximum 250 characters

Cancel

Send invitation

## Step 6

- **Confirmation** will appear that your invitation has been sent

Overview

### Payer Invitation



Success! An invitation has been sent to  
Joe Coyote

Access your account page to edit existing payers or  
invite new payers.

Invite another payer

Close

# Step 7

- The invitation will be emailed as shown to your requested payer

**Cody Coyote has created an account for you at CSU San Bernardino**



webfees@csusb.edu  
To: joecoyote@gmail.com

Cody Coyote has created an account for you at CSU San Bernardino

Your new login information is:

Parent PIN: Joe-Coyote

Password: KGbgqm4ar

To access the account, please click the link below.

<https://commerce.cashnet.com/csusbpay?LT=P>

(If clicking the link does not work, please copy and paste the information into your browser.)



# Helpful Tips

- You can manage your payer account(s) by clicking on my account and payers

**Overview**

**My Account** **Cody Coyote** CSU San Bernardino Balance \$0

**Summary**

Payment Plan Charges	\$4,012.90
Tuition and Fees	\$239.65
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Postbaccalaureate and Graduate, ...

**Graduate Tuition and Fees**  
Postbaccalaureate and Graduate, pay your Tuit...

[Make a payment](#)

**CC**

**Cody Coyote**  
CSU San Bernardino

**Basic information**

**Name** Cody Coyote

**Payment methods**

[Add payment method](#)

**Payers**

Do you know someone that would like to help you pay? Invite them to have access to your account!

[Send a payer invitation](#)

**Privacy & terms**

Use of personal information [View](#)